

Campbell Park Pavilion Function Information Sheet

Bookings: 01908 233600

www.theparkstrust.com

The function room is available for:

Weddings
Corporate days
Business meetings
Christenings
Birthday parties
Funeral teas
Baby showers
Community gatherings
Community classes



AVAILABILITY

For availability please contact Diane Liness, Dianne Gildersleve or Debbie Clark on 01908 233600.

ROOM DETAILS

Dimension 25m long x 5m wide with a ceiling height of 2.4m ([link](#))

The function room is fully carpeted with ceiling spot lights and an air handling system. It has a glass frontage with three double doors leading onto a veranda overlooking the Campbell Park cricket green. There is also a wooden folding partition which can separate the room for smaller functions.

The room does not have a fixed bar, but our caterers are happy to set up a temporary bar. You may provide alcohol but the sale of alcohol can only be permitted by someone who holds a personal licence.

PARKING

There is easy parking with an overspill car park adjoining the main car park.

KITCHEN

The kitchen is fitted with a stainless steel sink unit, central work island and work tops (photo).

Equipment includes a double oven, walk in fridge, stand up freezer and fridge and a commercial glass/dishwasher. (Find out if we can use plates and cutlery)

Licence details

Under the terms of the premises licence the maximum capacity is 90 persons seated or 180 persons close seated/dancing. The number includes all performers, front of house staff, technicians and caterers as well as members of the public.

Premises Licence Number 84273

Supply of alcohol

Monday to Saturday 10:00 to 23:00

Sunday's 12:00 to 22:30 except on Good Friday 12:00 to 22:30

Christmas day 12:00 to 15:00 and 19:00 to 22:30

New Year's Eve from the start of permitted hours on that day until New Year's Eve from the Start of permitted hours on the next day

Recorded music

No restriction

Live music

Sunday to Saturday 12:00 to 00:00

Kitchen waste

There is access from the kitchen into the yard which houses the waste bin system including mixed recyclable, food, cardboard and general waste. Please note there is no separate facility to dispose of glass but this can be placed in the general waste.

Furnishings

16 flip top rectangular tables (1600 mm x 800mm) and 90 banqueting chairs.

BUSINESS MEETINGS

Equipment

- LCD screen (bookable in advance)
- Wi-Fi connection
- Flip charts and pens

Refreshments

Tea, coffee and biscuits can be provided for day time meetings.

SOCIAL EVENTS

All large social events including weddings will be liable to a refundable damage bond. Any electrical equipment brought in by hirers must have a Valid Portable Appliance test Certificate.

Marquees will only be permitted on the cricket outfield in accordance with certain restrictions and with the permission of the Trust's Groundsman.

PRICES

Available on request, all prices are subject to flexibility.
