

Assessment Date	25/02/2020	Review Date (To be within 12 Months)	Feb 2022
Work Area	Farm visit to Home Farm, Castlethorpe		
Reason for Assessment (Tick appropriate boxes)			
Initial Assessment	<input type="checkbox"/>	Periodic Review	<input checked="" type="checkbox"/>
Change of Work Process	<input type="checkbox"/>	Change of Personnel	<input type="checkbox"/>
Relocation	<input type="checkbox"/>	After an Accident / Incident	<input type="checkbox"/>
		Change of Equipment	<input type="checkbox"/>
		Abnormal Activity	<input type="checkbox"/>
		Other	<input type="checkbox"/>
Brief Description of Assessment:			
Visit to farm to experience lambing and the other elements of the farm that relate to the work of TPT			
Assessor(s): Sarah Griffiths – Outdoor Learning and Interpretation Manager			

Hazard

= Something with the potential to cause harm.

Risk

= The likelihood of a hazard causing harm & its associated severity.

'Concentrate on the significant, ignore the trivial'

Part 1 – Hazard Identification

1. General Description of the Work Area	Associated Hazards
Home Farm, Castlethorpe belongs to The Parks Trust grazier Luke Stacey. During the winter months TPT cattle and sheep are taken to the farm. During the spring, the OL team arrange visits for groups to see the lambing and understand how our farming activities help manage the parkland. This is a working farm. Uneven ground	Slips/trips/falls
2. Plant, Equipment and Vehicles in or adjacent to the work area	Associated Hazards
Farm vehicles and machinery Live animals Potential for vermin on site due to foodstuff The entrance to the site also shares an access route for lorries delivering recycling. Chemicals used on farm	Injury from movement of vehicles and machinery around the farm Injuries from livestock Biological hazards e.g. E-coli from animal's faeces Collision with vehicles Injury/illness from chemicals

3. METHOD STATEMENT Description of the task / process to be carried out (step-by-step tasks). This section should describe exactly how the work will be done and by whom	Associated Hazards
<p>Prior to the visit, the group's leader will be sent the 'Farm Visit advice sheet', detailing what to bring/not to bring to the session by the OL coordinator. Pregnant women advised that they should avoid visiting the farm as it can cause complications. If they do attend, they will not be allowed to hold animals/come in direct contact with animals.</p> <p>Before attendees arrive, TPT to meet with farming staff to check if there are any changes and confirm timings to ensure farm vehicles not being used while session taking place. Staff to set up washstand and outdoor toilet (see risk assessment for portaloos: TPT-OL-015). Check farming team have put out footwear cleaner.</p> <p>The group will be met on site by TPT staff, who will give a safety briefing.</p> <p>The group to stay with the TPT staff. The group warned to keep hands away from faces and only touch animals if TPT/farm staff say it is OK.</p> <p>Participants led around site and talk given in barn where lambing is taking place. If the farm workers are happy to supervise, the attendees may hold or touch the lambs in the pens set aside for this purpose. They will always be supervised.</p> <p>Participants to wash their hands after visiting the animals.</p> <p>Team games in the garden area as appropriate.</p> <p>Wellies advised. PT staff to take a few pairs of spare wellies. When visit has ended, children to wash their wellies in cleaner provided by farmer.</p> <p>Hose down equipment</p>	<p>E-coli infection</p> <p>Injury from vehicle movement Manual handling</p> <p>Injury due to inappropriate behaviour of attendees</p> <p>Injuries from livestock Biological hazards e.g. E-coli from animal's faeces</p> <p>Slips/trips and falls</p>

Assessors Signature(s) _____

ALL Those involved in making the Risk Assessment to sign

Part 2 - Detailed Assessment of Risks

Hazard. Potential harm and how caused (List all hazards identified in part 1)	Persons likely to be affected	Existing Control Measures. (Describe all existing measures taken to reduce risk)	Risk Rating. (See Table 1)	Action required to reduce / control risk. (Further improvements that could be made to the control measures. To be agreed with relevant manager & H&S Advisor)	Corrective Action Number (If further control measures are required)	Residual Risk Rating (After further actions)
Injury from vehicles moving around site	TPT staff & volunteers Participants	Safety briefing prior to session starting Farm staff aware of visit taking place and will not be moving farm equipment during sessions Recycling vehicles will continue to enter via access road, but this facility is separate from where sessions will take place	3x1=3 LOW			
Illness from E-coli infection, or contact with chemicals used during farm procedures	TPT staff & volunteers Participants	Safety briefing prior to session starting Remind attendees not to eat food until told it is safe to do so (once washed hands and in designated area if appropriate). Farm staff aware of visit taking place Group to remain with TPT staff Hand washing facilities provided Attendees to wash footwear in cleaner provided by farmer Hose off equipment	3x1=3 LOW			
Slips, trips and falls from the uneven ground.	TPT staff & volunteers Participants	Advised to wear wellies prior to session. Safety briefing given TPT staff to stay with group always and lead the group around the site	1x2=2 LOW			
Pregnant women could have complication with their pregnancy due to exposure to pregnant ewes (zoonoses)	TPT staff & volunteers Participants	Advice given at time of booking that pregnant women should avoid attending the sessions. If do attend, must not touch the animals. Hand washing facility provided	2x1=2 LOW			

Hazard. Potential harm and how caused (List all hazards identified in part 1)	Persons likely to be affected	Existing Control Measures. (Describe all existing measures taken to reduce risk)	Risk Rating. (See Table 1)	Action required to reduce / control risk. (Further improvements that could be made to the control measures. To be agreed with relevant manager & H&S Advisor)	Corrective Action Number (If further control measures are required)	Residual Risk Rating (After further actions)
Behaviour of attendees	Participants, TPT Staff and Volunteers	Leader of attending group informed that behavior is their responsibility on site at time of booking. Clear rules and expectations given to the group at start of session. TPT staff to intervene in times of emergency/potential danger	1x2=2 LOW			
Illness/ medical problems of attendees (for sessions where there is a group leader/Parents/Guardian Present)	Participants	Leader of attending group/Parent/Accompanying Adult informed that medical aid is their responsibility on site at time of booking. At least one member of TPT staff to be first aid trained and to intervene in times of emergency/potential danger. First Aid kit carried by staff	2x1=2 LOW			
Illness/ medical problems of attendees (for sessions where PT staff is loci parentis) e.g. JPR, Youth Rangers and Youth Explorers	Participants	Medical data to be taken at point of booking and parents/guardians' responsibility for letting TPT staff of changes. Self-medication is stated as process on booking form TPT staff to be First Aid trained and to intervene in times of emergency/potential danger	2x1=2 LOW			

Part 2 - Detailed Assessment of Risks

Table 1. Risk Rating

Risk rating = Severity x Likelihood

Risk Assessment		Severity (S) [Severity] & [Extent]		
		Slightly Harmful [Minor injury / illness, first aid treatment, minor equipment damage] [Affecting only one person] (1)	Harmful [Serious injury / illness, hospitalisation, equipment damage] (2)	Extremely Harmful [Fatality, loss of limb, permanent disability, equipment destroyed] [Several persons affected] (3)
Likelihood (L) [Exposure to Hazard] [Occurrence of Hazard] [Possibility of Avoidance]	Very Unlikely (1) [Minimal interaction] [Remote possibility] [Easily avoidable]	Low (1)	Low (2)	Low (3)
	Unlikely (2) [Much interaction] [More likely] [Some possibility to avoid]	Low (2)	Medium (4)	Medium (6)
	Likely (3) [Intensive interaction] [Quite likely] [Little possibility of avoidance]	Low (3)	Medium (6)	High (9)

1 – 3 Tolerable Risk
 4 – 6 Moderate Risk
 9 High Risk – Intolerable

Monitor regularly to ensure that the risk does not grow.
 Potentially serious. Long term issues anticipated. Plan ahead.
ACT NOW.

