



Small BBQ Gathering   
Template Risk Assessment

Advice can be found on HSE website and publication *Controlling risks in the workplace* (2014) ISBN 9780717664634 <http://www.hse.gov.uk/pubns/indg163.htm>.

|  |  |  |  |
| --- | --- | --- | --- |
| Original Date | DATE | Review  dates | **Review annually** |
| Originator | INSERT NAME HERE |
| Reviewed by | INSERT HERE |
| Event date and location | INSERT |
| **LOW** | **LOW** |

**L** – Likelihood **S** – Severity **RR** – Risk Rating *(Min. Rev Periods: Significant Risk (High) – 12 monthly; Medium and Low – 2 yearly)*

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Attending** a group BBQ without clear instruction may lead to confusion or unsafe acts | * Members of the community * Guests * Volunteers * Members of the public | 4 | 3 | 12 | * Group to have permission to use designated BBQ area * Disposable barbeques to only be placed on designated BBQ stones to prevent damage to the ground and surrounding area * Competent person over 18 years of age to be responsible for managing lit BBQ * BBQ not to be left unattended at anytime * Means of extinguishing BBQ to be available i.e. Fire extinguisher, Bottle of water etc * Children to be kept away from lit BBQ area * Rubbish to be remove and kept away from immediate BBQ area * Plan in place for extinguishing and removal of coals | 1 | 3 | 3 |
| **Inadequate food hygiene** processes causing issues leading to complications such as food poisoning | * Guests * Members of the community | 4 | 3 | 12 | * Good hand washing and food safety processes in place, and clean gloves to be used to handle food for cooking and serving * Clean utensils used for food handling and use separate utensils for meat and vegetarian foods * For larger events, food safety certification is required | 2 | 3 | 6 |
| Build of **waste** causing a hazard of fire and to the environment | * Everyone | 4 | 3 | 12 | * Plan in place for removal of all rubbish from site, including BBQ coals * Site litter picked before leaving site to ensure nothing is left * Waste not allowed to build up and therefore causing a fire hazard. All rubbish to be bagged and removed. | 1 | 3 | 3 |
| **Welfare** provisions are important for the group to feel comfortable during the task | * Members of the community * Guests | 4 | 3 | 12 | * Water available for attendees * First Aid kit to be available if possible * Guests advised of good hand washing practices | 1 | 3 | 3 |
| **Weather conditions** may lead to exposure to inclement weather (wind, rain) and also sun rays which may result in discomfort, sun burn and longer term cancer | * Members of the community * Guests | 4 | 3 | 12 | * Group organiser to check in advance and review if weather changes for the duration of the task * In periods of hot weather, taking plenty of drinking water and applying sun cream is essential | 1 | 3 | 3 |
| **Manual Handling**  Carrying litter, and litter picking all pose challenges if incorrect posture is adopted  This can lead to muscular discomfort or long term back condition | * Guests * Members of the Community | 4 | 4 | 16 | * All to use the standard kinetic approach to Manual Handling  (Feet comfortably apart, bending at knees, keeping back “naturally” straight, avoiding stooping/twisting/turning while carrying, keeping head up and a “relaxed” grip) | 1 | 4 | 4 |
| **Site specific concerns** | * Members of the public | | | | Refer to site Risk Assessment online for all tasks in different park locations: <https://www.theparkstrust.com/our-work/safety-in-our-parks/activity-and-site-based-risk-assessments/> |  | | |

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| **New measures required** | **By whom** | **Expected date of completion** | **Status/Comments** |
|  |  |  |  |
|  |  |  |  |

Risk Rating Matrix  
