

<b>Assessment Date</b>	March 2023	<b>Review Date</b> (To be within 24 Months)	March 2025
<b>Work Area</b>	Pineham		
<b>Reason for Assessment (Tick appropriate boxes)</b>			
Initial Assessment	<input type="checkbox"/>	Periodic Review	<input checked="" type="checkbox"/>
Change of Work Process	<input type="checkbox"/>	Change of Personnel	<input type="checkbox"/>
Relocation	<input type="checkbox"/>	After an Accident / Incident	<input type="checkbox"/>
		Change of Equipment	<input type="checkbox"/>
		Abnormal Activity	<input type="checkbox"/>
		Other	<input type="checkbox"/>
<b>Brief Description of Assessment:</b>			
<b>Pineham &amp; BMX Track</b>			
<b>Assessor(s):</b>			
Michael Thomas (Health & Safety Manager)			

**Hazard** = Something with the potential to cause harm.  
**Risk** = The likelihood of a hazard causing harm & its associated severity.

**‘Concentrate on the significant, ignore the trivial’**

## Part 1 – Hazard Identification

1. General Description of the Work Area	Associated Hazards
<p>An area of parkland that borders the Cotton Valley Anglian Water facility and contains a significant BMX Track.</p> <p>The park land contains usual features with areas of trees and water in the form of the River Ouzel and associated tributaries.</p> <p>The BMX track is maintained by The Parks Trust with assistance from Milton Keynes BMX Racing Club</p> <p>MK BMX Racing Club holds regional races at the Pineham BMX track, as well as regular practice sessions and club meets. For more information about MK BMX Racing Club please visit: <a href="https://www.mkbmx.org/">https://www.mkbmx.org/</a></p> <p>There is a helicopter landing pad to the north of the BMX Track. All flying into or out from this pad is under operational control of Helicopter and Aviation Services.</p> <p>NOTE: There are scheduled major works for the V11 Tongwell Street carriageway (now postponed to 2024) which will create new traffic routes and change access to the BMX track. Further information on plans may be found on the MKCC website (<a href="#">Link</a>)</p>	<p>Trees [Falling Debris, Falling Trees, slips / trips / Falls]</p> <p>Water [Drowning, disease, algae]</p> <p>Impact [Vehicles / Bikes]</p> <p>Aircraft Movements</p> <p>Weather [Heat, Cold]</p> <p>Biological</p> <p>Litter</p> <p>Public Art Installations</p> <p>Events</p> <p>Park Landscaping</p> <p>Electricity</p> <p>Anti-Social Behaviour [Drugs, Rough Sleepers]</p>

## 5. BMX Track

<b>3. METHOD STATEMENT</b>  <b>Description of the task / process to be carried out (step-by-step tasks). This section should describe exactly how the work will be done and by whom</b>	<b>Associated Hazards</b>
<p>To report issues to The Parks Trust:</p> <p>Phone: 01908 233600 (Office hours &amp; out of hours monitoring service) Email: <a href="mailto:info@theparkstrust.com">info@theparkstrust.com</a></p> <p><b><u>GENERAL</u></b></p> <p>Each area of park is assigned to an Area Landscape Manager and / or Landscape Officer who have the overall responsibility for that area.</p> <p>Additionally, each area has a designated Community Ranger who will regularly patrol their areas and be a point of contact for members of the public.</p> <p>Few locations have any accessible public toilets or welfare facilities.</p> <p><b><u>BMX Track</u></b></p> <p>We ask that users of the track follow the below guidelines to ensure the safety of themselves and others:</p> <ul style="list-style-type: none"> <li>• All riders under the age of 12 years old must be supervised by an adult</li> <li>• Please use the track in one direction only</li> <li>• All riders must wear helmets and protective clothing</li> <li>• Motorcycles, mini-motos, quads or model vehicles are strictly prohibited</li> </ul> <p>The Parks Trust is not responsible for any damage or injury incurred while using or visiting the BMX track.</p> <p>Users of the track do so at their own risk.</p> <p>For the less experienced BMX rider, there is a beginners' level track at Stanton Low Park.</p> <p><b><u>EVENTS</u></b></p> <p>Numerous events are organised and run within the parks. Details of upcoming events can be found on The Parks Trust website <a href="https://www.theparkstrust.com/whats-on-in-your-parks/">https://www.theparkstrust.com/whats-on-in-your-parks/</a> as well as contained in the published What's On Guide (available from The Trust's offices as well as many other outlets) and publicised in various media.</p> <p>Each event is subject to its own risk assessment and (if appropriate) detailed events plan. Third party events are licensed and required to provide detailed risk assessments, planned and have appropriate insurance cover in place (min £5mil indemnity).</p>	

The Trust participates in the Milton Keynes Safety Advisory Group which coordinates for larger events within the city. (<https://www.milton-keynes.gov.uk/leisure-tourism-and-culture/public-safety-at-events>)

## **TREES**

The park contains a variety of trees of different species. Trees are living and dynamic organisms that are affected by changes to the conditions in which they are growing, the climate, pests and diseases.

Many factors can therefore lead to any individual tree becoming unstable and unpredictable, particularly as they age.

It is not possible to completely remove all risk to the public and property of trees falling on them without removing all trees above a certain size.

Therefore, The Trust's policy is to carefully and systematically assess all of our trees and manage and mitigate risk whilst maintaining its trees in good and healthy condition.

- Trees may be affected by numerous factors that affect their health & stability.
- Paths may be slippery & muddy. Wear suitable footwear.
- Never eat any part of a plant or fungi, or drink water from streams.
- Observe good hygiene - wash hands, or clean them with wipes, before then eating anything.
- Be aware what stinging nettles & brambles look like & take care around them.
- Be aware of weather conditions and avoid sheltering under trees during storms.

## **WATER SAFETY**

- Stay out of the water unless taking part in an organised activity. You cannot be sure what is in the water.
- If you end up in water unintentionally, float on your back to survive – cold water shock is a major hazard. Once your body has had a chance to adjust you will be better able to rescue yourself.
- Don't go into the water to rescue pets.
- Stay off of ice – it probably will not support you.

## **VEHICLES, BIKES, HORSES**

Occasionally vehicles associated with events, farming or operational activities will be found in the park. These are restricted to a maximum of 10mph and must use warning flashing beacons..

Both pedestrian, bike riders and horse riders using the park to be aware of the presence of others and act accordingly.

## **HELICOPTERS**

Use of the helipad is regulated and licensed under operational control of Helicopter and Aviation Services. Authorised and trained members of The Parks Trust staff may act as ground supervisors.

## **ANTI-SOCIAL BEHAVIOUR**

Members of the public who are subjected to anti-social behaviour, such as aggression, drunkenness or drugs related should report to the police using the 101 non-emergency number unless under direct threat in which case use 999.

The park is regularly checked and patrolled by The Trusts community ranger team and other staff members.

Should drugs related material (needles, sharps etc.)any such items be discovered by members of the public, they should report to The Parks Trust or via the police non-emergency number 101.

## **AED Locations**

The nearest AED location can be found using an App such as that available from the South Central Ambulance Service called Save a Life. Also websites such as <https://www.defibfinder.uk/> or <https://www.heartsafe.org.uk/aed-locations>

## **Emergency Access**

The Parks have many points of access.

One possibility for defining exact location is by use of the app what3words that allows you to define an exact 3 metre square allocated a unique three word description.

<https://what3words.com/>

Assessors Signature(s) Michael Thomas (Health & Safety Manager)

ALL Those involved in making the Risk Assessment to sign

## Part 2 - Detailed Assessment of Risks

Hazard. Potential harm and how caused (List all hazards identified in part 1)	Persons likely to be affected	Existing Control Measures. (Describe all existing measures taken to reduce risk)	Risk Rating. S x L (See Table 1) [e.g. 3 x 1 = 3 Low]	Action required to reduce / control risk. (Further improvements that could be made to the control measures. To be agreed with relevant manager & H&S Advisor)	Corrective Action Number (If further control measures required)	Residual Risk Rating (After further actions)
Trees [Falling Branches; Slips, Trips & Falls]	Park Visitors	<ul style="list-style-type: none"> <li>The Trusts Tree Safety Policy (Detailing inspection &amp; remedial work required)</li> <li>All trees inspected at frequency dependant on species / age / location / health</li> <li>The Trust employ professionally qualified arboriculturists</li> <li>Continuing program of landscape management</li> <li>Social Media warnings associated with extremes of weather / climate.</li> </ul>	3 x 1 = 3 LOW	<p>Visitors are encouraged to wear appropriate footwear and to take note of weather conditions.</p> <p>There are always likely to be natural slip / trip hazards in a wooded area, including roots, uneven ground, leaf debris, fallen or wind-blown wood debris etc.</p>		
Bridges, Paths, Signs, Seats, Fences [Injury from damaged structures, collapse of structure]	Park Visitors	<ul style="list-style-type: none"> <li>Sites patrolled on a regular basis by staff and volunteers.</li> <li>Leisure route paths, bridges, boardwalks are on a 6-monthly recorded, checking regime.</li> </ul>	2 x 1 = 2 LOW			
Landscape Operations [Maintenance Activities by The Trust or Contractors, including thinning, crown-lifting, felling etc.]	Park Visitors	<ul style="list-style-type: none"> <li>Work carried out only by suitably trained persons</li> <li>Work planned &amp; scheduled appropriately</li> <li>Signs to be placed giving warning of operations.</li> <li>Ground team members act as lookouts</li> <li>Work stopped if members of public enter working zone</li> <li>On site assessments to be completed.</li> <li>Contractors monitored by The Trust Landscape Officers.</li> </ul>	2 x 1 = 2 LOW			

Hazard. Potential harm and how caused (List all hazards identified in part 1)	Persons likely to be affected	Existing Control Measures. (Describe all existing measures taken to reduce risk)	Risk Rating. S x L (See Table 1) [e.g. 3 x 1 = 3 Low]	Action required to reduce / control risk. (Further improvements that could be made to the control measures. To be agreed with relevant manager & H&S Advisor)	Corrective Action Number (If further control measures required)	Residual Risk Rating (After further actions)
Water [Drowning, Weils Disease, Algae]		<ul style="list-style-type: none"> <li>Water Safety Policy TPT-1012</li> <li>Water safety signage checked monthly – recorded in PSS System</li> <li>Swimming, general water play, ice play etc. not permitted and discouraged when known to be taking place</li> <li>Regular communication (via social media, Web site, press etc.) and educational initiatives undertaken to encourage responsible behaviour.</li> <li>Water activity monitored and recorded by Community Rangers.</li> </ul>	3 x 1 = 3 LOW	<p>The Trust will communicate messages about water safety in a variety of different ways.</p> <p>Where persons are found to be in the water, Community Rangers will explain the associated issues. (Unknown obstacles, cold water shock, health hazards).</p> <p>Follow good general hygiene principles. Wash hands after contact with water &amp; before eating, drinking or smoking.</p> <p>Certain types of algae can be fatal to dogs – keep out of affected water</p>		
Impact [Vehicles, Bikes]	Park Visitors	<ul style="list-style-type: none"> <li>Car parks well laid out</li> <li>Restricted access for vehicles into park</li> <li>Authorised vehicles restricted to speed of 10mph, use of hazard lights and flashing beacon (if fitted)</li> </ul>	2 x 1 = 2 LOW	<p>Signs to be placed in advance of any works in progress.</p> <p>BMX Track races managed by MK BMX Racing Club.</p>		
Adverse Weather [Rain, Wind, Heat, Cold]	Park Visitors	<ul style="list-style-type: none"> <li>Trust staff make checks after high winds for damaged trees &amp; debris.</li> <li>Appropriate warnings issued via web site &amp; / or social media.</li> </ul>	2 x 2 = 4 MEDIUM	<p>Public should remain vigilant at times of heavy rainfall &amp; / or high winds. Public advised to dress appropriately for weather conditions.</p>		
Biological [Animal Waste, Drugs Paraphernalia, Sharps, Human Body Fluids / Waste]	Park Visitors	<ul style="list-style-type: none"> <li>Regular patrols of areas by Community Rangers, other staff &amp; volunteers.</li> <li>Regular cleansing of areas by The Trust or their contractors.</li> <li>Licenced commercial dog walkers</li> </ul>	2 x 1 = 2 LOW	<p>Public should be vigilant and avoid any such hazards.</p> <p>Report immediate threats to the police and of maintenance issues to The Trust.</p>		



Hazard. Potential harm and how caused (List all hazards identified in part 1)	Persons likely to be affected	Existing Control Measures. (Describe all existing measures taken to reduce risk)	Risk Rating. S x L (See Table 1) [e.g. 3 x 1 = 3 Low]	Action required to reduce / control risk. (Further improvements that could be made to the control measures. To be agreed with relevant manager & H&S Advisor)	Corrective Action Number (If further control measures required)	Residual Risk Rating (After further actions)
Litter [Cuts, Infection, Vermin]	Park Visitors	<ul style="list-style-type: none"> <li>Litter cleansed to prescribed regime by contractors and by event organizers as a requirement of their licenses.</li> <li>Sites visited regularly by volunteers and staff who report on cleanliness.</li> <li>Arrangements in place (via contractors) for prompt removal of dangerous fly-tipped material.</li> </ul>	2 x 1 = 2 LOW			
Activities of Other Park Users [Events, Aggressive Behaviour / Animals, Anti-Social Activity]	Park Visitors	<ul style="list-style-type: none"> <li>Regular patrols of areas by Community Rangers, other staff &amp; volunteers.</li> <li>Events licensed &amp; separately risk assessed.</li> <li>Known anti-social behaviour reported to police.</li> <li>Liaison with appropriate agencies to share information.</li> </ul>	2 x 1 = 2 LOW	<p>Public advised to avoid confrontation and report anti-social behavior directly to police.</p> <p>Community Rangers will check area prior to events</p>		
Vermin	Park Visitors	<ul style="list-style-type: none"> <li>Monitoring &amp; high levels investigated.</li> <li>Cleansing contracts in place.</li> <li>Vermin control measures utilised as appropriate.</li> </ul>	2 x 1 = 2 LOW	Advice given regarding waterfowl feeding via website & Community Rangers.		
Dogs [Uncontrolled, Excitable]	Park Visitors	<ul style="list-style-type: none"> <li>Community Ranger Patrols</li> <li>Licensed commercial dog walkers</li> </ul>	2 x 1 = 2 LOW	The Trusts code of conduct for dog walkers available from website		
Electricity [Electrocution, Shock, Fire]	Park Visitors	<ul style="list-style-type: none"> <li>Electrical distribution points secured by lock &amp; key</li> <li>Only qualified electricians used for any required work</li> </ul>	3 x 1 = 3 LOW			



Hazard. Potential harm and how caused (List all hazards identified in part 1)	Persons likely to be affected	Existing Control Measures. (Describe all existing measures taken to reduce risk)	Risk Rating. S x L (See Table 1) [e.g. 3 x 1 = 3 Low]	Action required to reduce / control risk. (Further improvements that could be made to the control measures. To be agreed with relevant manager & H&S Advisor)	Corrective Action Number (If further control measures required)	Residual Risk Rating (After further actions)
Events [Crowds, Fire & Emergency, Medical, Noise etc.]	Park Visitors	<ul style="list-style-type: none"> <li>All events planned &amp; separately risk assessed</li> <li>Only licenced third party events</li> <li>Medical cover &amp; security provided as appropriate to event</li> <li>Liaison with other interested parties, such as MK Council/ Safety Advisory Group</li> <li>Noise checks in place for bigger events</li> </ul>	2 x 2 = 4 MEDIUM	Each individual event to be assessed and managed through the licensing process.		
Rough Sleepers [Potential for anti-social behavior, drug use etc.]	Park Visitors	<ul style="list-style-type: none"> <li>Location of any such encampments monitored</li> <li>Liaison with other applicable bodies</li> <li>Removal of any tents, litter etc once camp site vacated</li> <li>Public to avoid</li> </ul>	2 x 1 = 2 LOW			
Helipad [Aircraft movements, major incident]	Park Visitors	<ul style="list-style-type: none"> <li>All landings licenced and subject to appropriate regulation</li> <li>Aircraft movements co-ordinated by 'Helicopter and Aviation Services'</li> <li>Safe System of Work for Trust staff supervising landing / take-off operations</li> <li>Fenced area</li> </ul>	3 x 1 = 3 LOW			

## Part 2 - Detailed Assessment of Risks

### Table 1. Risk Rating

Risk rating = Severity x Likelihood

Risk Assessment		Severity (S) [Severity] & [Extent]		
		Slightly Harmful [Minor injury / illness, first aid treatment, minor equipment damage] [Affecting only one person] (1)	Harmful [Serious injury / illness, hospitalisation, equipment damage] (2)	Extremely Harmful [Fatality, loss of limb, permanent disability, equipment destroyed] [Several persons affected] (3)
Likelihood (L) [Exposure to Hazard] [Occurrence of Hazard] [Possibility of Avoidance]	Very Unlikely (1) [Minimal interaction] [Remote possibility] [Easily avoidable]	Low (1)	Low (2)	Low (3)
	Unlikely (2) [Much interaction] [More likely] [Some possibility to avoid]	Low (2)	Medium (4)	Medium (6)
	Likely (3) [Intensive interaction] [Quite likely] [Little possibility of avoidance]	Low (3)	Medium (6)	High (9)

1 – 3 Tolerable Risk  
4 – 6 Moderate Risk  
9 High Risk – Intolerable

Monitor regularly to ensure that the risk does not grow.  
Potentially serious. Long term issues anticipated. Plan ahead.  
**ACT NOW.**

**SL-108 Rev 1**

11 of 12

## Part 3 - Review

<b>Category No:</b>	<b>1</b> Regular (24 monthly) review	<b>2</b> Result of accident	<b>3</b> Result of near miss	<b>4</b> Change of process	<b>5</b> Change of location	<b>6</b> Personnel change
---------------------	--------------------------------------	-----------------------------	------------------------------	----------------------------	-----------------------------	---------------------------

TPT-1014

