JOB DESCRIPTION – Landscape Development Officer	
SALARY	£34,000 - £35,500
WORKING HOURS	Up to 37.5 hours per week including some evenings and weekends
CONTRACT	Full time Reports to Landscape Architect
DESCRIPTION	We are seeking an enthusiastic and self-motivated Landscape Development Officer to join The Parks Trust's Landscape Architecture team. Working across more than 6,000 acres of parkland, the role will support the planning, design and delivery of landscape and infrastructure improvement projects that enhance the quality, accessibility and resilience of Milton Keynes' parks. The role will work closely with colleagues across the organisation, particularly the Operations team, to identify opportunities for improvement and develop practical, considered solutions to landscape and infrastructure challenges. The successful candidate will coordinate projects from concept through to delivery and long-term management, including project development, procurement, contractor management and quality assurance, helping to create beautiful, inclusive and climate-resilient landscapes for people and nature.
LOCATION	Campbell Park Pavilion, 1300 Silbury Boulevard, Central Milton Keynes, MK9 4AD
KEY OBJECTIVES	• Identify opportunities to improve the quality, accessibility, resilience and functionality of The Parks Trust's landscape assets and infrastructure. • Lead in the development and coordination of small landscape improvement projects from concept through to delivery across the parkland estate. Assist in the delivery of larger projects. • Work collaboratively with Operations team to address management, infrastructure and visitor experience challenges through considered landscape-based solutions. • Ensure projects reflect best practice in landscape design, inclusive access, biodiversity enhancement and climate resilience. • Support the effective procurement and management of contractors, consultants and suppliers to deliver projects safely, on time and within budget. • Contribute to the continued development of Milton Keynes' parks by helping create beautiful, inspiring and inclusive landscapes for people and nature.
DUTIES	• To audit parks and identify improvements with help from our Landscape Officers. • To contribute to the development of site management plans. • To compile project cost plans and secure quotes from suppliers and contractors. • To design and communicate project designs, plans and proposals. • To collaborate on technical drawings and designs for landscape infrastructure, including boardwalks, furniture and wayfinding.

	• To implement accessibility best practice in design work and ensuring installed infrastructure meets Inclusive Design standards. • To manage contractors on-site with support from Landscape Officers. • To sign off works when completed. • Support wider landscape architecture and development projects as required. • To work with the Fundraising Manager to develop and deliver projects suitable for external funding.
EXPERIENCE, SKILLS AND PERSONAL ATTRIBUTES	***Essential*** • Landscape Architecture or Landscape Management degree or similar, or equivalent experience. • Self-motivated and organised – you will be required to audit parks and conceptualise ideas. • Competence in design software including Adobe Photoshop and Illustrator, AutoCAD or similar. • Experience of instructing contractors or commissioning works, ideally in a landscape design context. • Team player with excellent communication skills to inspire and motivate colleagues. • Competent use of Microsoft suite. • Clean driving licence and own car. ***Desirable*** • Experience of issuing tenders. • Knowledge of inclusive design standards. • Working knowledge of ArcGIS. • Keen interest in the environment and heritage.

1. *This job description represents the usual duties and requirements of the position; however, the job holder may be required to carry out other duties in line with their capability, training, and level of authority.*
2. *The company reserves the right to change the job description in consultation with the post holder.*
3. *The job description does not form part of the Contract of Employment.*